



Exhibitors Rules & Regulations – 2008 Cascadia Educational Conference

Show Details: Hilton Eugene & Conference Center

Show Hours: Sunday, March 9 and Monday, March 10 during scheduled tradeshow hours per agenda.

Exhibitor Rules and Regulations – 2008 Cascadia Convention:

The 2008 Cascadia Convention (MPI), scheduled for March 9-11, 2008, at the Eugene Hilton is produced by MPI Oregon and Washington Chapters. By signing the Exhibitor contract, Exhibitor agrees to participate in the 2008 Cascadia Convention.

1. **Exhibitor Booth:** MPI shall provide the Exhibitor's booth(s) with One 6' table draped & skirted, One draped backdrop, One booth sign, One exhibitor listing in the show guide and One listing on convention website.
2. **Exhibitor's Fee:** Exhibitor agrees to pay MPI on or before February 14, 2008 the total booth fee. All application deposits will be applied to the total fee due to MPI. Except as set forth in paragraph 8 the deposit and fees are nonrefundable.
3. **Exhibitor's use of the display booth(s) shall be limited to merchandise and/or services listed on the exhibitor contract** and shall be used for no other purpose without the prior written consent of MPI. MPI reserves the right to reject or remove any display without refund that has been falsely entered or that MPI at its sole discretion deems inconsistent, unsuitable or objectionable with the use set forth on reverse, or which otherwise fails to comply with this agreement.
4. **Rules, Regulations, Compliance with law and Safety Requirements:** Exhibitor and its use shall comply with all applicable federal, state and local laws and ordinances, and with all lawful orders of police and fire departments having jurisdiction. Without limiting the generality of the above, Exhibitor agrees not to obstruct aisles or access to neighboring booths, nor conduct or operate its exhibit so as to cause interference with, annoyance or endangerment to other exhibitors or visitor. No exhibits or advertising shall extend beyond the space allotted to Exhibitor, or above the back and side panels of the Exhibitor's booth. The distribution of any samples, souvenirs, publications, or other sales or promotional activities shall be conducted only from within the Exhibitor's booth. **MPI DOES NOT ALLOW HELIUM BALLOONS IN THE FACILITY!** Exhibitor shall not, without the prior written consent of MPI, put up or operate any engine or motor or machinery on the premises or use oils, burning fluids, camphene, kerosene, naphtha, or gasoline for either mechanical or other purposes, or use any agent other than electricity for lighting. Exhibitor shall not otherwise bring any combustibles, explosives, and dangerous or hazardous materials to the event. No combustible materials shall be brought into the MPI event without prior written consent. "Combustible Materials" include but not limited to the following: crape paper, paper confetti, cellophane, streamers, vines, moss, cardboard, or corrugated paper. Any textiles used or displayed by Exhibitor shall be fireproofed. In addition, all packing materials shall be removed from the floor and display area, and may not be stored under tables or behind displays. All displays are subject to inspection and approved by the local fire dept.
5. **Damage or Defacement of Eugene Hilton:** Exhibitor shall not injure, mar, or deface Eugene Hilton. Placing advertising material on automobiles is specifically prohibited. Exhibitor shall further not drive any nails, hooks, tacks, or screws in any part of the facility or booth drape, nor shall it make any alteration of any kind therein. Upon demand of the facility or MPI, Exhibitor shall pay to the facility such sums as shall be necessary to restore the premises, grounds to their original condition if any portion thereof shall be damaged by the act, default or negligence of Exhibitor.
6. **Limitation of Liability:** Except to the extent of the deposit and Exhibitor's fees paid hereunder, MPI and facility shall not be liable for any loss, injury to persons or property of Exhibitor, or direct or consequential damages. Exhibitor shall indemnify hold harmless and defend MPI, their directors, officers, agents and employees for and from any and all losses, claims, liabilities, damage, action, or judgment recovered from or asserted against MPI or facility, or any other expenses, including reasonable attorney's fees and cost, arising from Exhibitor's participation in the Cascadia Convention or arising from any negligence of Exhibitor or any of its agents, employees, contractors or invitees.
7. **Cancellations:** If Exhibitor cancels this Agreement by written notice on or before January 8, 2008, MPI shall refund in full the deposit set forth on the reverse side. In the event Exhibitor notifies MPI in writing of its cancellation at any time after January 8, 2008, MPI will retain all amounts previously paid. MPI reserves the right to cancel this agreement based on information received from reliable or official sources that may question the exhibitor's ethical or legal business practices. If such a cancellation should occur, then MPI will refund exhibitors booth payment in full.
8. **Exclusivity:** Unless approved in advance, MPI will not guarantee any product or service exclusivity nor will guarantee exhibitors sales volume.
9. **Music:** No music of any kind shall be utilized by an exhibitor unless previous written consent is given by MPI.
10. **Occupancy:** Exhibitor agrees to occupy and have its exhibit ready for public viewing no later than Sunday, March 9, 6:00 p.m. In the event Exhibitor fails to meet such occupancy deadline, MPI may retake possession of Exhibitor's booth or space without liability to Exhibitor, or further, retain as liquidated damages all Exhibitor's fees paid or becoming due under this agreement. Upon repossession of the booth or space reserved, MPI may use the same for any purpose, and shall have no liability to Exhibitor whatsoever resulting there from. Exhibitor must have at least one person in attendance at their exhibit at all times event is open to public. **BOOTH MUST REMAIN OCCUPIED DURING TRADESHOW HOURS PER AGENDA. FEES MAY APPLY TO ANY EXHIBITOR IN VIOLATION & FUTURE SHOW PARTICIPATION MAY BE REVOKED.**
11. **Vacation:** In the event Exhibitor has not entirely removed all display items before 4:30 pm Monday March 10, 2008, MPI shall be authorized to remove, at the sole cost and expense of Exhibitor, any and all items remaining on the property without liability for any resulting damages or losses.
12. **Lotteries & contest:** Exhibitor shall be solely responsible to ensure that any drawings, lotteries or contest held by Exhibitor on the premises are conducted in strict compliance with local, state and federal laws.
13. **Food & Beverage:** All exhibitors must comply with facilities sampling policy and size restrictions.